



Epping Forest & Commons Committee

Date: THURSDAY, 13 JULY 2023

Time: 11.00 am

Venue: COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

Members:

Benjamin Murphy (Chairman)	The Rt. Hon. The Lord Mayor, Nicholas Lyons
Caroline Haines (Deputy Chairman)	Andrew McMurtrie (Ex-Officio Member)
Deputy Graeme Doshi-Smith	Deputy Philip Woodhouse
George Abrahams	Verderer Michael Chapman DL
Jaspreet Hodgson	Verderer William Kennedy
Alderman Vincent Keaveny, CBE	Verderer Paul Morris
Gregory Lawrence	Verderer Nicholas Munday

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Accessing the virtual public meeting

Members of the public can observe all virtual public meetings of the City of London Corporation by following the below link:

<https://www.youtube.com/@CityofLondonCorporation/streams>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one civic year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

Whilst we endeavour to livestream all of our public meetings, this is not always possible due to technical difficulties. In these instances, if possible, a recording will be uploaded following the end of the meeting.

Ian Thomas CBE
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public minutes and non-public summary of the previous meeting held on 15 June 2023.

For Decision
(Pages 7 - 10)

4. **MATTERS ARISING**

For Information

a) Action Log

Report of the Town Clerk.

Natural Environment

5. **STAKEHOLDER ENGAGEMENT & LEAD MEMBER PROPOSALS**

Report of the Executive Director, Environment.

For Decision
(Pages 11 - 20)

6. **EPPING FOREST AND THE COMMONS MEDIA FORWARD PLAN**

Report of the Executive Director, Corporate Communications and External Affairs.

For Decision
(Pages 21 - 24)

7. **REVENUE OUTTURN 2022/23 - EPPING FOREST AND COMMONS**

Report of the Executive Director, Environment.

For Information

8. **RISK MANAGEMENT UPDATE REPORT**

Report of the Executive Director, Environment.

For Decision
(Pages 25 - 52)

9. **OPEN SPACES BUSINESS PLAN 2022/23 - YEAR END PERFORMANCE REPORT**

Report of the Executive Director, Environment.

For Information

The Commons

10. **KENLEY REVIVAL PROJECT. A NATIONAL LOTTERY HERITAGE FUND (FORMERLY HLF) FUNDED PROJECT.**

Report of the Director of Natural Environment.

For Information

11. **THE COMMONS - ASSISTANT DIRECTORS UPDATE APR-MAY 2023**

Report of the Executive Director, Environment.

For Information

Epping Forest

12. **COUNTRYSIDE STEWARDSHIP 2023 APPLICATION FINAL DETAILS (SEF 14B/23)**

Report of the Executive Director, Environment.

For Decision
(Pages 53 - 114)

13. **EPPING FOREST - ASSISTANT DIRECTOR'S UPDATE APRIL - MAY 2023 (SEF 16/23)**

Report of the Executive Director, Environment.

For Information

14. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

Part 2 - Non-Public Agenda

16. **EXCLUSION OF THE PUBLIC**

MOTION: The following matters relate to business under the remit of the Court of Common Council acting for the City Corporation as charity Trustee, to which Part VA and Schedule 12A of the Local Government Act 1972 public access to meetings provisions do not apply. The following items contain sensitive information which it is not in the best interests of the charity to consider in a public meeting (engaging similar considerations as under paragraphs 3 and 5 of Schedule 12A of the 1972 Act) and will be considered in non-public session.

For Decision

17. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the previous meeting held on 15 June 2023.

For Decision
(Pages 115 - 116)

18. **MATTERS ARISING**

For Information

- a) Action Log
Report of the Town Clerk.

19. **LICENSING REQUEST**

Report of the Executive Director, Environment.

For Information

20. **REQUEST FOR THE PROVISION OF A DEED OF GRANT EASEMENT (SEF 19/23)**

Report of the Executive Director, Environment.

For Decision
(Pages 117 - 150)

21. **CORPORATE CHARITIES REVIEW SCOPING EXERCISE TO SUPPORT THE NATURAL ENVIRONMENT CHARITIES REVIEW**

Joint Report of Managing Director BHE & Natural Environment Director.

For Decision
(Pages 151 - 162)

22. **HISTORICAL INCOME REPORT (2017/18-2024) FOR EPPING FOREST.**

Report of the Executive Director, Environment.

For Information

23. **HISTORICAL INCOME REPORT (2017/18-2024) FOR ASHTEAD COMMON**

Report of the Executive Director, Environment.

For Information

24. **HISTORICAL INCOME REPORT (2017/18-2024) FOR BURNHAM BEECHES**

Report of the Executive Director, Environment.

For Information

25. **HISTORICAL INCOME REPORT (2017/18-2024) FOR WEST WICKHAM AND COULSDON COMMON**

Report of the Executive Director, Environment.

For Information

26. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

27. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**